

# Licensing Committee (Licensing Act 2003 Functions)

Date: **17 February 2022**

Time: **4.00pm or at conclusion of preceding Non-Licensing  
Committee Meeting**

Venue **Council Chamber, Hove Town Hall**

Members: **Councillors:** Deane (Chair), Davis (Deputy Chair), Henry  
(Opposition Spokesperson), Simson (Group Spokesperson),  
Appich, Bagaeen, Ebel, Heley, Knight, Lewry, Moonan, Phillips,  
O'Quinn, Rainey and C Theobald

Contact: **Clare Chapman**

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# AGENDA

## 24 PROCEDURAL BUSINESS

**(a) Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

**(c) Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

## 25 MINUTES OF THE PREVIOUS MEETING

7 - 12

Members are requested to consider the minutes of the previous meeting held on 14<sup>th</sup> October 2021 (copy attached).

## 26 CHAIR'S COMMUNICATIONS

## 27 CALLOVER

- (a) Items (28 –32) will be read out at the meeting and Members invited

to reserve the items for consideration.

- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

## 28 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the (insert date);
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the (insert date).

## 29 MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

## 30 REVIEW OF LICENSING PANEL HEARINGS ARRANGEMENTS

13 - 16

Report of the Executive Director - Governance, People & Resources (copy attached).

Contact Officer: *Rebecca Sidell*

Tel: 01273 291511

Ward Affected: *All Wards*

## 30A PUBLIC HEALTH FRAMEWORK FOR ASSESSING ALCOHOL LICENSING 2021

Report of the Executive Director, Housing, Neighbourhoods and Communities (circulated separately)

Contact Officer: *Jim Whitelegg*

Tel:- Tel: 01273

Officer:

292438

Ward Affected: *All Wards*

Affected:

## 31 SCHEDULE OF APPEALS

17 – 18

Schedule prepared for the Executive Lead, Strategy, Governance and Law (copy attached).

## 32 SCHEDULE OF REVIEWS

19 – 20

Schedule prepared for the Executive Director, Housing, Neighbourhoods and Communities (copy attached).

### **33 ITEMS REFERRED FOR COUNCIL**

To consider items to be submitted to the [Insert Date] Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

### **FURTHER INFORMATION**

For further details and general enquiries about this meeting contact Clare Chapman, (01273 291065, email [penny.jennings@brighton-hove.gov.uk](mailto:penny.jennings@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

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- Do not re-enter the building until told that it is safe to do so.



**BRIGHTON & HOVE CITY COUNCIL**

**LICENSING COMMITTEE (LICENSING ACT 2003 FUNCTIONS)**

**4.00PM 14 OCTOBER 2021**

**COUNCIL CHAMBER, HOVE TOWN HALL - AT CONCLUSION OF PRECEDING NON  
LICENSING ACT MEETING**

**MINUTES**

**Present:** Councillors Deane (Chair), Davis (Deputy Chair), Henry (Opposition Spokesperson), Simson (Group Spokesperson), Bagaeen, Ebel, Heley, Hills, Moonan, O'Quinn and Shanks

**Apologies:** Councillors Appich, Knight, Lewry and C Theobald

**PART ONE**

**13 PROCEDURAL BUSINESS**

**(a) Declarations of Substitutes**

13.1 Councillor Shanks was present in substitution for Councillor Phillips and Councillor Hills was present in substitution for Councillor Rainey. Apologies were received from Councillors Appich, Knight and Theobald.

**(b) Declarations of Interest**

13.2 There were no declarations of interests in matters listed on the agenda.

**(c) Exclusion of Press and Public**

13.3 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any of the items listed on the agenda.

13.4 **RESOLVED:** That the press and public not be excluded from the meeting during consideration of any item on the agenda.

**14 MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** – That the minutes of the Licensing Committee (Licensing Act 2003 Functions) Meeting held on 24 June 2021 be agreed and signed as a correct record.

**15 CHAIR'S COMMUNICATIONS**

**15.1 The Chair, Councillor Deane gave the following communications:**

Business and Planning Act 2020 (pavement licences, off-sales & TENS)

**15.2** The Business and Planning Act 2020 had been introduced in July 2020 to help the hospitality industry recover from the coronavirus lockdown by making it easier for premises serving food and drink outside as well as being able to serving serve takeaway alcohol as part of an “al fresco revolution”. This temporary legislation initially due to last until 30 September 2021 had recently been extended to the end of September 2022. In addition to streamlining the pavement licence process and allowing limited off sales the recent extension regulations had temporarily extended the number of TENS (Temporary Event Notices) which may be given in relation to the same premises in the calendar year, without a counter notice being issued, from 15 to 20, and the number of days in the calendar year on which a single premises could be used to carry on licensable activities, from 21 to 26 days. This TENS extension applies to calendar years 2022 and 2023.

Pavement Licences

**15.3** A new process had been introduced which had created a streamlined route for businesses such as cafes, restaurants and bars to secure a licence to place furniture on the highway. Pavement licences had been granted by BHCC for the last 20 years under the Highways Act 1980. The new process provided a cheaper, easier and quicker way (14 instead of 28 days) for businesses to obtain a licence. The fee for applying for a licence had been waived by P&R committee all businesses until Sept 2022. Licences could however only be granted on footpaths restricted to pedestrians or on roads and places to which vehicle access was currently restricted or prohibited.

- Authorities must have regard to the needs of disabled people when considering whether to grant a pavement licence.
- Within the city some of the areas have been adjusted to allow for extra space to support the businesses reopen but Highways are making sure that there is still room for pedestrians.
- The new pavement licences can still include conditions and can be revoked following any breaches, or if the highway is no longer suitable for this use.
- Before awarding a temporary pavement licence Highway Enforcement Officers will assess each site and consult with colleagues in Environmental Health and Sussex Police.
- The new temporary licences can be issued in 14 days, rather than the current 28 day period. They would normally cost £100 but, in order to help businesses further, Highways have agreed to continue to suspended fees.

**15.4** The reopening of businesses and the reliance on outside spaces had caused some concerns and enforcement issues, whilst most businesses have abided by the guidelines and licence conditions Highways had seen an increase in licence breaches. Mainly this had been around areas spreading either because the owners were adding extra seats or where customers were moving them to create more space. Because some areas had been enlarged there was not as much room on the pavement to accommodate any spread and this had led to obstructions and complaints. A number of complaints had also been received regarding the experimental traffic order and subsequent area changes in the North Laines. Data was being gathered including traffic counts and stakeholder comments before presenting a report to a future ETS



committee. The Highway Enforcement team had employed additional staff over the summer to help tackle these issues and was also planning to reviewing its highway licensing policy towards the end of the year. A number of the experimental traffic orders were due to be reviewed soon, the reports on these orders would be going to the November ETS committee. Depending on the report recommendations that might mean that some areas would lose any extended outside seating.

### **Off – Licence Extensions**

15.5 The Act also provided licensed premises with an opportunity to provide ‘off sales’ and delivery services and :

- Provided automatic extensions of premises licences that only permit sales of alcohol for consumption on the premises (“on-sales”) to allow sales of alcohol for consumption off the premises (“off-sales”).
- Limits off-sales extensions to 11pm at the latest.
- Any new permissions for off-sales do not apply to times when the premises licence does not allow sales of alcohol for consumption in outdoor areas of the premises
- The right to provide off sales doesn’t apply to premises licences granted after July 2020 or to premises who within last 3 years LA have refused to grant off-sales at a new licence or variation application or licence has been varied or modified so as to exclude off-sales.

15.6 **RESOLVED** – That the content of the Chair’s Communications be received and noted.

## **16 CALLOVER**

16.1 All items on the agenda were called for discussion.

## **17 PUBLIC INVOLVEMENT**

17.1 There were no public involvement items.

## **18 MEMBER INVOLVEMENT**

18.1 There were no Member Involvement items.

## **19 GAMBLING POLICY 2022-24 (AS REVISED)**

19.1 The Committee considered a report of the Executive Director of Housing, Neighbourhoods and Communities requesting that the Committee consider and approve the Gambling Policy 2022-24 (as revised).

19.2 It was noted that it was a requirement the Gambling Act 2005 required Licensing Authorities to prepare a Statement (also known as a Policy) every three years setting out the principles which were applied when exercising their functions. Licensing Authorities were required to publish the statement following the procedure set out in the Act, including whom they should consult. Brighton and Hove’s gambling policies and practices had been highlighted by the Gambling Commission as examples of

good practice, in particular the work and links developed with Public Health to tackle gambling related harm.

- 19.3 At its meeting on 24 June 2021, the Committee had received a report and had authorised officers to initiate consultation regarding a review of the council's revised Gambling Policy arose had already been subject to a comprehensive review in 2016 and a further review in 2019 when further changes had been made which had included increasing awareness of mental health issues. The issues which arose as a result of addiction to gambling and the impact it had on individuals and their families could not be underestimated. This council' policy was robust and she was happy to support it.
- 19.5 The Chair, Councillor Deane, referred to the incidence of on-line gambling and it was confirmed in answer to questions that available data indicated that this had increased during the pandemic and was in agreement with Councillor Simson that against that backdrop it was even more important that the council's policy was rigorous.
- 19.6 The Members present voted unanimously in support of the report recommendations.
- 19.7 **RESOLVED** – (1) That Members of the Licensing Committee (Licensing Act 2003 Functions) agree to refer the final version of the Statement of Gambling Policy 2022-24 to Full Council for adoption (Appendix 1); and

**RESOLVED TO RECOMMEND TO COUNCIL** – (2) That Council accepts the final version of the Statement of Licensing Policy as presented to it be agreed for adoption.

## 20 LICENSING PANEL HEARING ARRANGEMENTS

- 20.1 The Committee considered a report of the Executive Lead, Strategy, Governance and Law setting out the position in relation to the conduct of Licensing Panels convened under the Licensing Act 2003 (Licensing Panels).
- 20.2 The report proposed that members delegated authority to senior officers after consultation with lead members to determine the future of conduct of Licensing Panels after the end of July 2021 until review at the next committee in February 2022. The intention was to build flexibility into the arrangements and be able to respond the latest public health and government advice.
- 20.3 Councillor Simson stated that whilst she had been happy to agree to the current arrangements remaining in place pro-tem. Her preference however was to return to actual face to face meetings as soon as it was practicable to do so and for the situation to be kept under review in the light of decisions taken by the councils itself and by national government. Her preference would be for the existing arrangements to be reviewed prior to the next scheduled meeting of the Committee in February. The current arrangements could also be problematic for some as not everyone seeking Councillor Bagaeen concurred in that view.
- 20.4 Councillor Moonan stated that whilst she considered it was appropriate for existing arrangements to remain in place until February it was her preference that face meetings resumed as soon as it was practicably possible to do so. Councillors Davis and Henry were in agreement considering that in view of the present situation in

relation to Covid the situation should remain as was for now. Councillor Davis stated that the current situation was not without benefits as it did provide greater flexibility for those attending and in some instances a virtual rather than actual hearing could create a calmer atmosphere in which issues could be considered.

20.5 **RESOLVED** – (1) That the Committee delegate authority to the Executive Lead for Strategy Governance and Law after consultation with the Chair and Group Spokespersons to determine arrangements for Licensing Panel Hearings until the next Licensing Committee in February 2022; and

(2) The Committee recommends that in exercising this authority the above officer takes into account all relevant factors including latest public health and government procedures with the Hearings Regulations 2005.

## 21 SCHEDULE OF APPEALS

21.1 The Committee considered a schedule of appeals prepared on behalf of the Executive Lead, Strategy, Governance and Law.

21.2 In response to questions, the Legal Adviser to the Committee, Rebecca Sidell explained that there remained a backlog in cases to the Magistrate's Court. Councillor Simson referred to the prospective hearing for Saltdean News stating that she understood that the premises had now changed hands and that a hearing might not now go ahead.

21.3 Councillor O'Quinn referred to the case which remained pending in respect of Pascal's Bistro, the breaches had been quite serious and it was concerning that the premises could continue to trade pending the outcome of the appeal hearing.

21.4 **RESOLVED** – That the contents of the schedule be noted.

## 22 SCHEDULE OF REVIEWS

22.1 The Committee considered the amended and updated schedule prepared on behalf of the Executive Director of Housing, Neighbourhoods and Communities.

22.2 In response to questions, the Head of Regulatory Services, Jim Whitelegg, confirmed that several reviews had been requested by the Police during the period covered by the report he was also aware of one further review request which was imminent.

22.3 **RESOLVED** – That the contents of the amended schedule be noted.

## 23 ITEMS REFERRED FOR COUNCIL

23.1 **RESOLVED** – That Item 19, "Gambling Policy 2022 – 24 (as Revised) be forwarded to Full Council for approval and adoption in line with the report recommendations.

The meeting concluded at 5.00pm

Signed

Chair

Dated this

day of

# Brighton & Hove City Council

## Licensing Committee (Licensing Act 2003 Functions)

## Agenda Item 30

**Subject:** Review of Licensing Panel hearings arrangements

**Date of meeting:** 17 February 2022

**Report of:** Executive Director - Governance, People & Resources

**Contact Officer:** Name: Rebecca Sidell  
Tel: 01273 291511  
Email: rebecca.sidell@brighton-hove.gov.uk

**Ward(s) affected:** All

**For general release**

### **1. Purpose of the report and policy context**

- 1.1 The report sets out the position in relation to the powers of the Licensing Committee to make its own arrangements in relation to the conduct of Licensing Panels convened under the Licensing Act 2003 (Licensing Panels).
- 1.2 The report proposes that members review the current arrangements and delegate authority to the Executive lead officer after consultation with lead members to determine the future conduct of Licensing Panels until further review at the next committee in June 2022. The intention is to build flexibility into the arrangements and be able to respond to the latest public health and government advice

### **2. Recommendations**

- 2.1 That the Committee delegate authority to the Executive Director - Governance, People & Resources after consultation with the Chair and group spokespersons to determine arrangements for Licensing Panel hearings until the next Licensing Committee in June 2022.
- 2.2 That the Committee recommends that in exercising this authority the above officer takes into account all relevant factors including latest public health and government guidance and the need to ensure fair and transparent procedures in accordance with the Hearings Regulations 2005.

### **3. Context and background information**

3.1 Following the outbreak of the Covid-19 pandemic the Government enabled local authorities to hold 'virtual' meetings under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020 ('the Regulations'). These Regulations expired on the 7th May 2021 and a recent Court decision confirmed that the Council must run those of its meetings which are governed by the Local Government Act 1972 with members and the public in attendance at a physical meeting.

3.2 However, Licensing Panels are established under different legislation (the Licensing Act 2003 and the Licensing Act 2003 (Hearings) Regulations 2005.) This means that Licensing Committees are empowered to regulate their own procedures and those of its sub-committees (the Licensing Panels).

3.3 At the full Licensing Committees (Licensing Act 2003 Functions) on 24th June 2021, and the 14th October 2021, members delegated authority to the Executive lead for Strategy Governance and Law after consultation with the Chair and group spokespersons to determine arrangements for Licensing Panels until further review by this committee. The decision was taken to continue to hold the panel hearings virtually via Teams pending review by this committee.

3.4 There are ongoing concerns regarding rates of infection in the City. The Council has agreed measures to reduce the volume and length of in person meetings where this is possible and to move to virtual public engagement sessions. It would therefore be consistent to continue with remote meetings where these are an available option.

3.5 The committee is thus invited to review the arrangements and indicate if virtual meetings should continue or if attendance of members at Hove Town Hall is preferred with remote attendance still an option for other parties. The situation can be kept under review as appropriate in light of the latest public health advice, the conduct of other Council meetings and the national picture.

#### **4. Analysis and consideration of alternative options**

4.1 Delegation to officers avoids the need to convene further urgent committee meetings and enables a flexible response to changing national or local conditions.

4.2 The delegation is only temporary and will be reviewed at the next full licensing committee in June 2022.

#### **5. Community engagement and consultation**

5.1 These are regulatory hearings and the proceedings must give all parties the ability to participate as appropriate and enable the press and public to see and hear them.

## **6. Conclusion**

- 6.1 The Licensing Committee is empowered to determine procedures for its sub-committees (licensing panels) and is able to delegate this function, after appropriate consultation, to senior officers for a temporary period in the interests of effective and flexible decision making

## **7. Financial implications**

- 7.1 There are no additional financial implications arising from this report

Name of finance officer consulted:                      Date consulted (dd/mm/yy):

## **8. Legal implications**

- 8.1 The Licensing Committee can determine its own procedures for its sub-committees (hearing panels) pursuant to s 9 Licensing Act 2003. There is no reason under the Licensing Act (see Section 10) why such determination cannot be delegated to officers in an appropriate manner as outlined in the report. Arguably each licensing panel could determine its own procedure at the outset but this is not practical given the need for advance notifications under the Hearings Regulations.

Name of lawyer consulted: Elizabeth Culbert      Date consulted 03/02/22

## **9. Equalities implications**

- 9.1 The Council has a public sector equality duty under s149 of the Equality Act 2010. In the exercise of its functions the Council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and those that do not. Decisions as to procedures will always take this into account.

## **10. Sustainability implications**

- 10.1 No direct sustainability implications

## **11. Other Implications [delete any or all that are not applicable]**

**Public health implications:**

- 11.1 Any decision to move to more face to face meetings will be informed by the latest public health guidance.



**LICENSING COMMITTEE  
(LICENSING ACT 2003  
FUNCTIONS)**

**Agenda Item**

Brighton & Hove City Council

**Schedule of Licensing Appeals: Date of Meeting: 17<sup>th</sup>  
February 2022**

<b>Premises</b>	<b>Appellant</b>	<b>PTR</b>	<b>Hearing</b>	<b>Outcome</b>
Tivoli Food & Wine, 2 Tivoli Crescent, Brighton	Licence holder appeal against revocation of licence on review			
Churchill Supermarket Unit 1 And 1A 8 Air Street Brighton BN1 3FB	Licence holder Appeal against revocation of licence on review	28.1.22	1.7.22	
Pascal's Bistro Bar, 6 Queens Place, Hove, BN3 2LT	Licence holder appeal against revocation of licence on review			
Molly Malones, 57 West Street, Brighton BN1 2RA	Licence holder appeal against revocation of licence on summary review	16.12.21	3,4,5 May 22	



## Schedule of Reviews from Jan 2021

<b>NAME AND ADDRESS OF PREMISES</b>	<b>Review called by</b>	<b>DATE OF HEARING</b>	<b>DETERMINATION</b>
Saltdean News 27 - 29 Longridge Avenue Saltdean Brighton BN2 8LG	Sussex Police (PCD)	09.03.21	Licence revoked at hearing.
Portslade News 43 Station Road Portslade BN41 1AG	Sussex Police (PCD)	N/A (Review received 26.01.21)	Licence surrendered prior to a hearing so no hearing necessary
Pascals Bistro Bar 6 Queens Place Hove BN3 2LT	Sussex Police (PCD)	30.07.21	Licence revoked at hearing and appeal to Magistrates Court received.
Molly Malones 57 West Street Brighton BN1 2RA	Sussex Police (Expedited Review) (PCD, PS & PPN)	Interim Steps hearing 08.07.21  Summary Review hearing 03.08.21	Interim steps – licence suspended  Summary Review hearing - Licence revoked (Decision appealed to Magistrates Court)
My Yummie Pizza 41 Longridge Avenue Saltdean, BN2 8LG	Sussex Police (PCD, PS & PPN)	10.12.21	Licence revoked at hearing
Wild Park Local (PKA Londis) 46 Barcombe Road Brighton BN1 9JQ	Sussex Police (PCH)	02.03.22	Pending
Moonlight 171 Church Road Hove BN3 2AB	Sussex Police (PCH)	02.03.22	Pending

